



<b>PROGRAM USE ONLY</b>
Check # _____
Receipt # _____
Date Received: _____

## Letter of Agreement - Affiliate Membership

This is an agreement between \_\_\_\_\_ Elementary in the \_\_\_\_\_ School District and ICA/GRC Foundation.  
This Agreement covers the 2019-2020 school years.

**The School will:** recruit mutually acceptable volunteers to present a visual arts program within the elementary school; ask teachers of participating classrooms to complete a short, yearly evaluation of the visual arts program.

**The Interurban Center for the Arts (ICA) will provide:**

**Chair Person Training (for new and returning chairpersons)**

- Teach how to recruit/retain volunteers
- Manage volunteers within their school and provide art docents with information regarding ICA workshops, training, and forward any correspondence to your school's docents

**Basic Training (for new and return art docents)**

- Teach art principles and concepts
- Link principles and concepts to hands-on projects
- Link EALRs to in-class projects

**Projects! Projects! Classes** (Suggested \$5 donation to cover supplies.)

- Hands-on art experiences with 6 new projects presented each day (total of 12 projects)
- Written directions for each project (1 project notebook per school – o.k. to photocopy)

**Monthly Workshops**

- These will include instruction in art principals, class room management, art materials, and art techniques

**The Art Docent Chairperson will** secure applicable signatures and send completed Letter of Agreement and check in the amount of \$125.00 made out to Green River College Foundation to the address below.

\_\_\_\_\_ Date \_\_\_\_\_  
**School Official/Principal**

\_\_\_\_\_ Date \_\_\_\_\_  
**PTA/PTO/PTSA Official**

\_\_\_\_\_ Date \_\_\_\_\_  
**ICA Program Coordinator (Monica Tolas)**

Return signed copy to ICA by September 20, 2019 • **Make checks payable to: GRC Foundation/ICA**  
**12401 SE 320<sup>th</sup> Street/ Auburn, WA. 98092-3622**